

University Preparation School at CSU Channel Islands  
1099 Bedford Drive, Camarillo, CA 93010

**APPROVED Minutes** for the Meeting held on Friday September 25, 2020  
Virtual Via ZOOM

**I. Opening Procedures**

**A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Marlo Hartsuyker at 1:30p.m. This meeting was held by teleconference in accordance with the Executive Orders N-25-20 and N-29-20.

**B. Adoption of Agenda**

*Moved by Jeanne Adams Seconded by Brian Sevier*

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres				x
Lindsay Walker	x			

**C. Pledge of Allegiance**

**D. Roll Call Present Absent**

**Board Members**

Jeanne Adams	<u>  x  </u>	_____
Carolyn Bernal	<u>  x  </u>	_____
Regina Carver	<u>  x  </u>	_____
Talya Drescher	<u>  x  </u>	_____
Marlo Hartsuyker	<u>  x  </u>	_____
Brian Sevier	<u>  x  </u>	_____
Jesus Torres	_____	<u>  x  </u>
Lindsay Walker	<u>  x  </u>	_____

**Administration**

Charmon Evans	<u>  x  </u>	_____
Darlene Hale	<u>  x  </u>	_____
Veronica Solorzano	<u>  x  </u>	_____

**E. Public Comments**

Public comment was given. Parents expressed concerns over bias/prejudice that their children encountered and the administrator’s response. A community member shared resources on anti-bias/anti bullying that his company provides. A parent expressed concern regarding the time of the meetings.

**No emails**

**No Public Comments**

**F. Directors Reports**

**G. Board Reports, Correspondence, and Communications**

**None**

**H. Advisory and Auxiliary Reports**

**1. School Site Council**

The first meeting was held Tuesday. Council began to look at Parent Involvement Policy and the Safety Committee.

**2. ELAC**

Meeting next week.

**3. Parent, Teacher, Student Association**

Continuing the online membership drive.

**II. Regular Session**

**A. Consent Agenda**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Minutes of the August 28, 2020 Regular Board Meeting**

**2. Minutes of the September 11, 2020 Special Board Meeting**

**Moved by Lindsay Walker Seconded by Jeanne Adams**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Carolyn Bernal			x	
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres				x
Lindsay Walker	x			

**ADJOURN OPEN SESSION: 1:49**

**III. Closed Session**

- A. Topic/Agenda Item: Public Employee**  
Personnel Involved: Charmon Evans  
**No Action Taken**
  
- B. Topic/Agenda Item: Public Employee**  
Personnel Involved: Charmon Evans  
**No Action Taken**

**RECONVENE OPEN SESSION: 2:05**

**B. Items for Action, Discussion and or Information**

- 1. Topic/Agenda Item: Review and Approval of the Learning Continuity and Attendance Plan**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals (If Any):**  
**Options or Solutions (If applicable):**  
**Director’s Recommendation:** The Executive Director recommends approval of the Learning Continuity and Attendance Plan. Charmon explained that with great detail. A short discussion followed.

**Moved by Lindsay Walker Seconded by Brian Sevier**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				x
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres				x
Lindsay Walker	x			

**2. Topic/Agenda Item: Review and Approval to apply for early opening waiver**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends we not apply for a waiver at this time. A short discussion followed. Marlo motioned to accept Executive Director's recommendation.

**Moved by Marlo Hartsuyker Seconded by Brian Sevier**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres				x
Lindsay Walker	x			

**3. Topic/Agenda Item: Review and approval of Reopening School Based on State and Local Clearance; October 26, 2020**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals:**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of Reopening based on State and local clearance. The next board meeting is after the suggested school start date of October 26, approval needed today. A short discussion followed.

**Moved by Jeanne Adams Seconded by Lindsay Walker**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres				x
Lindsay Walker	x			

4. **Topic/Agenda Item:** Review and Approval of staff additions for the 2020-2021 school year

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals:**

**Director's Recommendation:** The Executive Director recommends approval of the updated Employee slate for the 2020-2021 school year. Welcome, Claudia C and Lesly L. A short discussion followed.

**Moved by** *Jeanne Adams* **Seconded by** *Carolyn Bernal*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres				
Lindsay Walker	x			

5. **Topic/Agenda Item:** Review and Approval to ratify purchases/contracts over \$5000, from July 1, 2020 to August 31, 2020

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals:**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of purchases/contracts over \$5000 from July 1 through August 31. This is a new monthly process. A short discussion followed.

**Moved by** *Jeanne Adams* **Seconded by** *Lindsay Walker*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres				x
Lindsay Walker	x			

6. **Topic/Agenda Item:** Review and Approval of updated 2020-2021 school calendar

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals:**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the updated 2020-2021 school calendar. The October Parent/Teacher conferences have been moved to November. A short discussion followed.

**Moved by** *Carolyn Bernal* **Seconded by** *Jeanne Adams*

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres				x
Lindsay Walker	x			

7. **Topic/Agenda Item:** Discussion on Board Meeting time  
**Personnel Involved:** Charmon Evans  
After a lengthy discussion, it was decided that this would be brought back to the December Organizational Meeting.

**IV. Board of Directors Announcements/Remarks**

Marlo, don't miss the Board Governance Meeting, October 14th

**V. Future Agenda Items: Next Meeting, October 14, 2020**

**VI. Adjournment: 3:02 p.m.**